



SAFEGUARDING.

July 2026

ABC SWIM SCHOOL and TRAINING is committed to providing a safe and secure environment for all individuals involved with the delivery of SWIM ENGLAND LTSP, ensuring there are appropriate arrangements in place to allow for a safe and secure environment, and that there are sufficient procedures in place to deal with issues concerned with suspended or reported abuse of children and vulnerable adults.

Policy aim and purpose

ABC SWIM SCHOOL wishes to ensure that it maintains the highest possible standards to meet its social moral and legal responsibilities in order to protect and safeguard the welfare of children and vulnerable adults who come into contact with the delivery of SWIM ENGLAND LTSP.

ABC SWIM SCHOOL current safeguarding arrangements

- Signposting ABC SWIM SCHOOL workforce to SWIM ENGLAND Wavepower 2024.
<https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>
- Enforcing all members of staff to have a DBS check.
- Obtaining 2 references for new staff.
- Signposting ABC SWIM SCHOOL workforce, learners to attend Swim England Safeguarding in Aquatics training, seminars and workshops and keep up to date within the designated 3-year period.
- School age Learn to Swim Helpers shall be treated as children for safeguarding purposes.
- Appointing an external welfare officer. ABC Swim School External Welfare Officer is Lorna Crust and can be contacted on aquakids@me.com Mobile 07802 660516.
- Appointing a welfare officer. ABC Swim School, Welfare Officer is Alison Bell and can be contacted on training@abcswimschool.co.uk Mobile 07802 631571.
- Provide and demonstrate safe working practices.

Making and responding to referrals

- ABC will adhere and follow the guidance and procedures that are stated in SWIM ENGLAND Wavepower 2024. ABC Swim School below
<https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>

Monitoring and review

- This policy and its procedures will be reviewed annually, to ensure it remains fit for purpose and reflects the requirements as set out by children's social care services
- The next date of review will be 2026

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V7 – July 2026

ABC and Wave Power Referral Form for Safeguarding and protecting children and vulnerable adults

- Name, address and date of birth of the child.
- Name, address and contact details of the parent/guardian.
- Is the parent/guardian aware of the referral? YES / NO
- Full details of the referral. Ensure the referral details are recorded verbatim i.e. always use the referrer's own words.
- Details of who the allegation is about. If possible, their full name, date of birth, address, relationship with the child concerned and their relationship or position with the organization (if any).
- Details of any injuries, marks or bruising on the child that are visible to you. A body map template is provided for you to use and can be found on page 26 or at [swimming.org/wave power](http://swimming.org/wavepower).
- Details of any witnesses.
- Any other relevant information.
- Provide your contact details and sign and date your report.